



電影發展基金  
Film Development Fund

# Application Form

(For “Funding Other Film-Related Projects”)

- Note:**
- 1) Please study the Guidelines on Application carefully before filling out this application form.
  - 2) The information provided in this form and the documentary evidence submitted will be used in the manner set out in Part VII of the Guidelines on Application.
  - 3) Note for filling the form:
    - (i)  Please tick where applicable
    - (ii) \* Please delete as appropriate
    - (iii) You may provide additional information in separate sheets to support your application

(For HKFDC Secretariat Use Only)

Ref. No.: \_\_\_\_\_

Date/Time of Receipt: \_\_\_\_\_

**Application Form for Funding Other Film-Related Projects  
under "Film Development Fund"**

**Part I – Details of Applicant Organisation**

1. Applicant Organisation: (Chinese)	
(English)	
2. Correspondence Address: (Chinese)	
(English)	
(E-mail)	
(Tel. No.)	
3. Name of Person-in-Charge: (Chinese)	(English)
I.D. No.:	
Position held in Applicant Organisation:	
Tel. No.:	Fax No.:
E-mail:	
4. Your organisation must be a company/body corporate incorporated in Hong Kong under the Companies Ordinance (Cap.622) or other laws of Hong Kong Special Administrative Region. Please provide copies of: (i) Certificate of Incorporation, (ii) Memorandum and Articles of Association and (iii) certified true copy of the company's latest annual return obtained from the Companies Registry for certification.	
5. Nature of business of the applicant organisation and its relationship with the film industry:	
6. Project Team:	
a) Name of Project Coordinator: (Chinese) (if different from the person-in-charge)	(English)
I.D. No.:	
Name of the film industry organisation/company:	Position:
Tel. No.:	Fax No.:
E-mail:	
Signature of Project Coordinator: _____	

b) Name of Deputy Project Coordinator: (Chinese)	(English)
I.D. No.:	
Name of the film industry organisation/company:	Position:
Tel. No.:	Fax No.:
E-mail:	
Signature of Deputy Project Coordinator: _____	
7. <b>Declaration:</b> I declare that all the information provided herewith is to my knowledge factually correct.	
_____	_____
(Signature of the Person-in-Charge)	(Date)

**Note: Please provide the CV of the Person-in-Charge, Project Coordinator and Deputy Project Coordinator of the project, see Annex**

\_\_\_\_\_ End of Part I \_\_\_\_\_

## **Part II – Details of Project**

### **1. Background of Project**

1.1 Title of Project: (Chinese)  (English)	
1.2 Objective(s) of Project:	Promote Hong Kong films on the mainland and overseas Facilitate film production and financing Stimulate further improvement in the quality of local film production and services Enhance the interest and appreciation of films by the audience Nurture talents in various fields of the film industry including film production and distribution Enhance the professional and technical level of local film workers Assist the film industry to grasp and apply advanced technologies so as to strengthen the audio-visual effects of films Improve the production and operating environment of the film industry Others (please specify)  _____  _____
1.3 Details of Project:	
1.4 Please state in what way the deliverables of the project will be beneficial to the film industry.	

1.5 Target Sector(s) of the Project:

Directing/Script-writing	Action Directing
Producing	Use of Pyrotechnics (Special Effects)
Production Design and Management	Sound Design/Recording
Cinematography/Lighting	Editing
Art Direction	Digital Animation Special Effects
Screen Acting/Stunts	Marketing and Distribution
Others (please specify):	

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1.6 Please state the type and details of technical or non-pecuniary support, if any, the project will be able to secure from any people or organisation(s) within the film industry.

1.7 Please describe specific technology (if any) that will be adopted in the project.

1.8 Will the project duplicate or to a certain extent duplicate with the past or current activities, researches or services of other organisations?

1.9 Please elaborate on the channels through which you will promote and make available the deliverables of the project to the film industry.

**2. Schedule of Project Implementation:**

2.1 Implementation Schedule:

<b>From Commencement to Completion</b>	<b>Duration</b>
From ___/___/___ / to ___/___/___ /(day/month/year)	

2.2 Stages of implementation:

<b>Date (Month/Year)</b>	<b>Milestones (Tasks to be accomplished by the corresponding date)</b>

...../P.T.O.

### 3. Budget

#### 3.1 Expenditure

##### 3.1.1 Manpower

<u>Post</u>	<u>No.</u>	<u>Salary</u>	<u>Total</u>	<u>Remarks</u>
Justification for the expenditure:				

##### 3.1.2 Equipment

<u>Equipment</u>	<u>No.</u>	<u>Rental/ selling price</u>	<u>Total</u>	<u>Remarks</u>
Justification for the expenditure:				

3.1.3 Other Expenses

<u>Item</u> (Please itemise)	<u>Amount</u>	<u>Total</u>	<u>Remarks</u>
(i) Audit Fee			
(ii)			
Justification for the expenditure:			

3.1.4 Total Expenditure:

<u>Manpower</u> (3.1.1)	<u>Equipment</u> (3.1.2)	<u>Other Expenses</u> (3.1.3)	<u>Total</u>	<u>Remarks</u>
_____	_____	_____	= _____	

3.2 Income

<u>Item</u> (Please itemise)	<u>Amount</u>	<u>Total</u>	<u>Remarks</u>

...../P.T.O.



3.3 Amount of Sponsorship/Funding from Other Sources  
(Please attach documentary evidence)

<u>Sources</u>	<u>Amount</u>	<u>Total</u>	<u>Remarks</u> (Please specify funding conditions, if any)

3.4 Net amount applied for the Fund

<u>Total Expenditure</u>	<u>Income</u>	<u>Amount of Sponsorship/Funding from Other Sources</u>	<u>Funds Applied</u>
_____	- _____	- _____	= _____

4. **Other Information Required**

4.1 Have you ever applied for the Film Development Fund before?

Yes, Title(s) of project(s) and date of application:  
 \_\_\_\_\_  
 \_\_\_\_\_

No

4.2 Have you ever sought funding support for this project from the other sources?  
 Yes \_\_\_\_\_ No \_\_\_\_\_ (Please go to item 4.4)

4.3 If the answer in item 4.2 is "yes", please specify the name of the funding sources and the result: (Please attach documentary evidence)

<u>Sources</u>	<u>Approved</u>	<u>Disapproved</u>	<u>Pending</u>
SME Business Installations and Equipment Loan Guarantee Scheme			
SME Export Marketing Fund			
SME Training Fund			
SME Development Fund			
Arts Development Council's Project Grant			
Others (please specify)			
_____			



**Curriculum Vitae**

**(Person-in-Charge, Project Coordinator and Deputy Project Coordinator)**

Working Experience/Professional Qualifications (in chronological order)  
***Experience in launching similar projects, if any, should be included.***